

	Bronze Lubrication Service	Silver 12K Miles 12 Months	Gold 24K Miles 24 Months
<b>Lights and electrical system</b>			
Check operation of exterior lights and rear reflectors	✓	✓	✓
Check operation of instrument warning lamps	✓	✓	✓
Check illumination of dash and heater control lamps		✓	✓
Check battery condition and connections (grease battery terminals)		✓	✓
Check horn operation	✓	✓	✓
Check alternator output and security			✓
<b>Internal and vision</b>			
Check door / bonnet lock operation and lubricate locks, hinges and catches		✓	✓
Check windscreen wiper and washer condition and operation	✓	✓	✓
Top up windscreen washer reservoir with additive if required	✓	✓	✓
Check and advise pollen filter condition, replace if necessary*		✓	✓
Check air conditioning system and temperature if applicable		✓	✓
<b>Engine</b>			
Drain engine oil and refill*	✓	✓	✓
Replace oil filter	✓	✓	✓
Replace air filter		✓	✓
Replace fuel filter if fitted and external from tank			✓
Check for general oil leaks	✓	✓	✓
Check coolant level and antifreeze strength and top up if required	✓	✓	✓
Check coolant hoses for leaks and condition, including header tank	✓	✓	✓
Check condition and tension of auxiliary drive belts (excluding timing belt)		✓	✓
Spark plugs changed according to mileage*			✓
Check and clean HT leads and components (If fitted)		✓	✓
Check and adjust valve clearances (If fitted)			✓
Visual check of fuel system Including tank and cap		✓	✓
Check timing belt replacement interval and report if due on mileage or time	✓	✓	✓
Carry out coolant change			✓
<b>Brakes</b>			
Check brake servo operation		✓	✓
Check brake fluid level and boiling point and top up if required		✓	✓
Check brake discs, pads, shoes and wear wires for wear or damage		✓	✓
Check brake calipers, cylinders, pipes and hoses for leaks and security		✓	✓
Check operation of handbrake		✓	✓
Check security of handbrake linkages and travel and adjust if required		✓	✓
Carry out brake fluid change			✓
<b>Steering &amp; suspension</b>			
Check condition of road springs	✓	✓	✓
Check power steering fluid reservoir level and top up if required	✓	✓	✓
Check steering and suspension components for wear and condition	✓	✓	✓
Check steering rack gaiters condition		✓	✓
Check shock absorber condition and mounting		✓	✓
Check wheel bearings for excessive noise or play		✓	✓
<b>Drive system</b>			
Check drive shaft gaiters for security or leaks		✓	✓
Check gear box fluid level manual / automatic differential (if applicable)		✓	✓
Check clutch operation and check clutch cable and adjust (if applicable)	✓	✓	✓
Check transmission for oil leaks	✓	✓	✓
<b>Exhaust system / tyres and wheels</b>			
Check condition of exhaust system	✓	✓	✓
Check tyre condition and tread depth including spare	✓	✓	✓
Check and adjust tyre pressures including spare	✓	✓	✓
Remove all road wheels and check flanges and mountings		✓	✓
Torque wheels to manufacturer's specification	✓	✓	✓
<b>Final checks</b>			
Carry out engine management scan		✓	✓
Reset vehicle service light	✓	✓	✓
Stamp service book	✓	✓	✓